

Recruitment of Contract Post

Project-in-charge (Cheung Sha Wan)

Key Responsibilities

- Lead, coordinate and implement the career planning and entrepreneurship programme for disadvantaged youth;
- Formulate strategy and plan in responding to the service needs and trend;
- Conduct the overall project management, including budget control, service output & outcome monitoring and staff performance; and prepare the corresponding reports and papers; and
- Develop and manage the network with internal and external stakeholders, such as funder, employers, trainers, social workers and professional staff of other service units/NGOs.

Requirements

- Post-secondary education, preferably in social work, social science, counselling or related disciplines
- Over 3 years' relevant experience in social work, social entrepreneur, business or related field with minimum 1 year in supervisory/management role preferred
- Strong leadership and sense of responsibility
- Mature with good communication, interpersonal and multitasking skills
- Strong team player and is able to work in collaboration with others to deliver results
- Proficient in both written and spoken English and Chinese

Appointment will be made on contract term with full time staff benefits including training subsidies, medical benefits and additional Employer's MPF contributions for staff of over 5 years of service etc. Qualified candidates are invited to submit application letter and full resume with present and expected salary and earliest availability to recruit@sracp.org.hk

(All information provided will be kept as confidential & only be used for recruitment related purposes)