

Recruitment of Contract Post

Blue Bus Jockey Club Phase Two project: Holistic Service Supporting Children and youth with Incarcerated Parents (“BBJC”)

BBJC is a 3-year project aims to acknowledge and incorporate children’s rights, voice and children’s perspective by strategic engagement with policy makers, key stakeholders unfolding along the judicial system in which children’s parents are involved. The project will rigorously review the pain points and loopholes in the service gaps among concerned government departments and service operators with emphasis on the service needs of children and youth with incarcerated parents so as to shoot the problems by driving system change.

Assistant Project-in-charge (BBJC)

Key Responsibilities

- Assist Project-in-Charge in staff supervision, management so as to meet the Project performance;
- Take over the supervisory and management responsibilities of the Project in the absence of Project-in-Charge;
- Supervise Project Officers, Project Assistants and part-time staffs to provide guidance and support on daily practice;
- Identify and liaise internal and community resources for service users
- Provide clinical supervision and support to Project Officers to ensure service users receive competent and ethical professional services;
- Handle complex and difficult cases through providing professional crisis assessment and intervention;
- Case management, programme planning and development;
- Develop, implement and evaluate clinical and other service programmes, e.g., therapeutic group in prisons, developmental group, educational programmes and parenting programmes etc;
- Provide coaching for the mentors to ensure the suitability and feasibility of caring plan for individual mentees;
- Maintain effective communication and networking with internal units and external organisations; and
- Provide feedback and make appropriate recommendation for improvement of service process and workflow.

Incumbent Requirements

- Registered Social Worker with bachelor degree or above
- At least 5 years’ relevant work experience in supervisory / management or children and family field
- Rigorous experience in working with offenders and ex-offenders, and with in-depth knowledge of the criminal justice system
- Mature, proactive, courage to accept challenges, pursue excellent work with strong sense of responsibility and enthusiasm to service
- Motivated and with a passion to serve children and youth, family, offenders and ex-offenders
- Enthusiasm and curiosity in different therapeutic assessment and intervention, especially for children and youth
- Sound leadership with good communication and interpersonal skills to coordinate internal and external teamwork and assist in planning for service development
- Effective presentation and communication skills in both written and spoken English, Cantonese and Putonghua
- Computer literate

Appointment will be made on contract term with staff benefits including training subsidies, medical benefits. Qualified candidates are invited to submit application letter and full resume with present and expected salary and earliest availability to recruit@sidebyside.org.hk.